

Y'S MEN INTERNATIONAL U.S. AREA

2004 Area Council Meeting

July 9-11, 2004



Donna Ward, U.S. Area President

“Let your Light Shine”
“Care, Share, and Dare”

MINUTES

Debbie Redmond

Corporate Secretary

Cardiff By the Sea, California

ATTENDANCE
U.S. Area Council Meeting
July 9 – 11, 2004 Cardiff By the Sea, California

Area Elected Officers

Donna Ward	President
Rob Wilby	President Elect
McKinley Johnson	Past Area President
Debbie Redmond	Corporate Secretary
David Coleman	Chief Financial Officer

Area Council Members

1.	Paul Kuromoto	Hawaii Regional Director
2.	McKinley Johnson	represented Phyllis Mitchell RD for MidAmerica Region
3.	Dick Wohlgamuth	represented Chuck Pearl RD for Mideast Region
4.	Joel Single	North Atlantic Regional Director
5.	Larry Boll	North Central Regional Director
6.	Rod Kellenberger	Pacific Central Regional Director
7.	Robert Sims	Pacific Northwest Regional Director
8.	Ron Penn	Pacific Southwest Regional Director
9.	Mike Ayers	South Atlantic Regional Director

Special Appointments to the Council

1.	Wayne Smith	Budget Oversight Officer
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Regional Directors Elect

1.	Dick Werts	RDE Pacific Southwest
2.	Dick Wohlgamuth	RDE Mideast Region
3.	The following five 2004-2005 RDs will also be serving as RDs in 2005-2006. Therefore, they are considered RDEs in preparation for the 2005-2006 year: Joel Single, Larry Boll, Robert Sims, Rod Kellenberger, & Paul Kuromoto	

Area Service Directors

1.	Dave Craytor	ASD	Membership Conservation and Y's Men's World Assistant Editor
2.	J.R. Holdeman	ASD	Brotherhood Fund
3.	Charles Johnson	ASD	Extension
4.	Karen LaMothe	ASD	Time of Fast
5.	Ardith Montelius	ASD	Public Relations
6.	Julie Nowell	ASD	Awards - Bulletins
7.	Jan Suydam	ASD	Y's Menettes
8.	Russ Suydam	ASD	Christian Emphasis
9.	Claude Bewell	ASD	Editor Y's Alliance
10.	Bob Daniels	ASD	Webmaster
11.	McKinley Johnson	ASD	Y's dom's Liaison to YMCA-USA and Chairperson of Liaison Committee

12. Wayne Smith ASD Community/YMCA Services

Special Appointed Positions

1. Tibor Foki Supply Office Manager

Resource People

1. Grace Smith 2004 Council meeting Secretary Pro-Tem Sunday and Immediate Past Corporate Secretary
2. Clara Grundman Organizer of 2004 Area Council meeting site and Past Area Corporate Secretary
3. Harvey Grundman Co-Organizer of Friday night reception/barbeque and Past Area President
4. Al Jacques Past Area President
5. Kay Lindner Chairperson of Area Leadership Search Committee and Past Area President
6. Bill Ward Past International President and 2004 AP's Council Meeting Assistant
7. Felicia Kellenberger Wife of RD Rod Kellenberger, assisted with singing for Sunday morning devotional and worship time
8. Jim Mueller Member of Council's DG Training Ad Hoc Com. And Past International President
9. Gene Koester Member of Council's Youth Representative Ad Hoc Committee and Immediate Past Regional Director For Pacific Southwest Region

Guests

1. Doug Jones President – North Coast YMCA Service Club
2. Roberta Boll Wife of RD Larry Boll
3. Faye Johnson Wife of Extension ASD Charley Johnson
4. Diane Daniels Wife of Webmaster Bob Daniels
5. Audrey Mueller Wife of Past International President Jim Mueller
6. Gloria Holdeman Wife of Brotherhood Fund ASD J.R. Holdeman
7. Ruthie Wohlgamuth Wife of RDE Dick Wohlgamuth

Others

Additional members of the North Coast and Jackie Robinson clubs were in attendance during the Friday evening barbeque at the YMCA camp, hosting the Council members and others attending the Council Meeting. Many of these members provided valuable shuttle service to and from the airport.

**U.S. Area Council Meeting
July 9-11, 2004**

Cardiff By the Sea, California

1. McKinley Johnson opened the meeting as his last official act as Area President. McKinley then offered a devotion to start the meeting and did introductions.
2. Installation of Officers by Bill Ward, PAP and PIP. Installed were:

Donna Ward	Area President
Rob Wilby	Area President Elect
McKinley Johnson	Past Area President
Debbie Redmond	Corporate Secretary
David Coleman	Chief Financial Officer
3. At the request of Donna Ward, Dick Wohlgamuth made a report regarding the trees that were placed in Toledo, Ohio during a convention in 1997. The name plates are missing and the trees are in need of care and TLC. Since Toledo West and Southfield Y's Men Clubs have folded, there has not been anyone to oversee the care. Dick stated that the Finlay Club should work on it as a project.
4. Claude Bewell brought to the attention of the Council that Howard Berg, ASD Extension, had lost his wife to cancer several weeks ago.
5. Clara Grundman requested information regarding flight departure dates and times in order to coordinate the transportation to and from the airport for individuals. The Council thanked Clara for all of her hard work on coordinating this event to include the hotel arrangements, food, and transportation.
6. Remarks by Donna Ward, Area President, were made regarding the need to be a "Year of Building". It should be in Building Club Membership, Building Larger Base of Future Leaders, Building better YMCA and Community Relationships and Building better bridges for Clubs, District, Region, Area and International.
7. Meeting Format and Administration Procedures EXHIBITS #1 & 2
(front of workbook & page 3 of workbook)
Council Members had been given a notebook with the Meeting Agenda outlined in the front of the book, Exhibit #1. The Administrative Procedures for the meeting for discussed to include number of votes per region, Exhibit #2 (page 3 of Workbook). Donna emphasized the importance of following the format since we are limited in time. Debbie Redmond reminded the regions of the voting procedures and the number of votes by region.
8. Thanks were given to Al Jacques for the name plate holders that were made and donated by his son-in-law for use in this Council and future Council Meetings. A Thank you note has already been sent.
9. Donna announced that McKinley Johnson would be representing the Mid America Region during this meeting and Dick Wohlgamuth would be representing the Mideast Region.

Approval was given by consensus agreement.

10. Board of Directors

Motion #1: McKinley Johnson moved that all council members become Board of Directors. The motion was seconded by Robert Sims.

Approval was given by consensus.

11. Minutes for Previous Council Meeting by Corporate Secretary have been posted on the website and approved.
12. U.S. Area Leadership Team EXHIBIT #3
(page 1 of workbook)
Donna explained the list of persons elected to the office. Wayne Smith needs to be added to the list.
13. Committee Appointments EXHIBIT #4
(pages 4 & 5 of workbook)
Donna explained there are traditionally three committees on the council in addition to the Ad Hoc Committees. On the BFD Travel and Accommodations Committee, cross out Lube Jamell. On the Consolidation of Regions Committee, Larry Boll will be acting as Chairman. Dues Increase Committee will be meeting with the Budget Committee. Additional discussion for Mileage Committee will be offered later and the Youth Representative Travel Committee will need to discuss the payment for Youth Rep in the Area to attend Area and International Meetings.
14. Action Plan for U.S. Area, 2004-2005 EXHIBIT #5
(pages 6.1 and 6.2 of workbook)
Donna highlighted several parts of the Action Plan with special emphasis on Club Revitalization and Extension.
15. Report of the Corporate Secretary (Grace Smith) EXHIBIT #6
(page 7 of workbook)
Grace Smith stated that it was indeed a privilege to have served as Corporate Secretary and it is indeed a challenging job.
16. U.S. Area Supply Office Report EXHIBIT #7
(page 17 of workbook)
Tibor Foki made the report due to the death of Jay Williams, Supply Office Manager. The contract will need some action by the Council since it is a two year contract with an optional one year renewal. His club his willing to handle the supplies but there will need to be a letter stating that Jay is no longer able to handle the Non Profit Account. The Long Branch Uptown Y's Men's Club continues to work on the supplies. About 50% of the supplies sold go to the Pacific Southwest Region with no shipping involved for them. There was an explanation of cost of shipping and charges for printed material. The old Computer is approximately 6 years old and will need to be disbursed. Request was made to the Budget Committee to consider a proposal for an increase in shipping charges. The supply catalog is on the Web Site. There will be a need to discuss the contract in the mid year meeting.

Motion #2: It was moved by Dick Wohlgamuth to extend the contract for the U.S. Area Supply Office for one more year for Long Beach Uptown Y's Men's Club. The motion was seconded by Joel Single and vote was approved by ballot, unanimous.

17. Recognition of Jay Williams

Motion #3: Motion was made by Robert Sims that Jay Williams' name be submitted to Golden Book, if not already included, with statement of appreciation for service as Supply Officer for U.S. Area with donation of \$100.00 given by contributions of those here in attendance with any shortage paid from U.S. Area. Motion was seconded by Ronald Penn and **approved by consensus.**

Al Jacques was asked to write an accommodation for Jay's Service to be placed in the Golden Book and he agreed. A total of \$182 was raised for the tribute.

18. Past Area President and Liaison to YMCA report EXHIBIT #8
(pages 8.1 and 8.2 of workbook)

Kay Lindner reported about the meeting with Dr. Ken Gladish which included the IP, Jacob Cherian, AP McKinley Johnson, PIP Rachelle Reeg, and Youth Representative Jim Redmond in addition to others. Discussions included training at the CEO level.

McKinley Johnson had information regarding the new YMCA Liaison, Jennifer Graham.

Kay Lindner passed out copies of meeting summary and two testimonials from Kansas City and Kankakee. EXHIBIT #9

19. Chief Financial Officer Report EXHIBIT # 10(A-J)

Dave Coleman stated that the Budget Summary Sheet included in the Workbook was not up to date and handed out copies of all accounts. It was noted that this is an ongoing process. The North Central region has a noted increase from the first semester dues to the second semester since some clubs only paid dues during the second semester. June 17th is the Reconciliation date. It should be noted that there is a decrease in the dues income which needs to be watched. The report from the ASD to International may not necessarily match amount forwarded by the CFO. Not all ASD's make reports.

Discussions included how International authorized taking out a certain percentage from specified funds. It is OK for Brotherhood Fund and Time of Fast to take out a 5% amount.

20. Remittance for Dues and Program Contributions Area USA EXHIBIT #11
(page 12b of workbook)

This form has the information which needs to be shared with RDs and RSDs regarding the payment system and the process of the ASD to send to the CFO.

21. Budget Oversight EXHIBIT #12
(page 11 of workbook)

Wayne Smith has the role of acting as a set of eyes and ears for the CFO and the Budget Committee.

Donna Ward stated that Wayne is like the Area Secretary General to keep us all on track.

22. U.S. Area 2004/2005 Goals/Targets EXHIBIT #13
(page 13 of workbook)
At this point, these are simply goals and cannot be clarified until we have the Regional Director goals that we make sure we are on target.
23. Emphasis Months 2004-2005 from John L. Choa EXHIBIT #14
(page 14 of workbook)
Please note the addition of Dollars for Scholars and Make a Difference Day that was added to the sheet.

Claude Bewell needs information from the Region to get in the Bulletin. Need to encourage the ASLF person to get Dollar for Scholars in a timely manner.
24. Brotherhood Fund Expenditure Committee EXHIBIT #15
(page 15 of workbook)
McKinley Johnson explained that the BF funds depend on what we give. We get a small percentage back. Need to apply to the Area President Elect for Brotherhood Funds to get a Brotherhood Fund Discretionary Funds Grant. In order to qualify, each club has to contribute \$5.00 per member to get funds. Regional Directors should make sure Regional Service Directors make proper report to J.R. Holdeman.

Dave Coleman noted on the Budget Summary Report (Exhibit #10), the line item for the BF Discretionary is #4330 and #9400.
25. Special Development Funds Request EXHIBIT # 16
(page 16.1 and 16.2 of workbook)
The request for Special Development Funds was initially set for \$12,000 but more than likely, we might be able to get \$6,000. The focus of this request is in the area of (1) Extension; (2) Training, and (3) Club Revitalization.

Need to encourage people to apply for discretionary funds and special development. We are hoping to have some training information from Rob Wilby APE. He needs photos of activities and descriptions of them to include in the training project. Individuals will be assisting him to include a gentleman from Kankakee, Illinois, Bob Daniels and Claude Bewell. In other words, we will build a story board that tells about Y's Men to include TOF and BF. Need to show the process of where the money goes and what is done with it.

Special Development Funds comes from Endowment. Only the interest of the Endowment is used.

The money for the \$1200 projection came out of the \$6,000.
26. Budget Approval Process EXHIBIT # 17
(pages 9.1, 9.2, 9.3 and 9.4 of workbook)
Will need to discuss the Budget for three times before approve. This is the first reading. Note changes include:
Line item 8110 minus \$600.00 (budget column)

Line item 8210 minus \$875.00 (budget column)
Line item 8310 minus \$600.00 (budget column)
Line item 8440 minus \$100.00 (budget column)
Line item 8470 minus \$100.00 (budget column)
Line item 8550 minus \$680.00 (budget column)
Line item 8952 minus \$3,600 (budget column)
Line item 9351 minus \$1,400 (budget column)
Line item 9425 minus \$500.00 (budget column)

When Committee meets, we will “nail down” the actual costs.

Donna appointed Dave Craytor, Gene Koester, and Ardith Montelius to act as Audit Committee for the Budget.

27. Expense Voucher

On back table are the new expense vouchers for this year. It requires signature by Donna before David can take care of the check. Include information on Discretionary Funds Form which must go to Rob Wilby. Make sure you attach a receipt. They are also on the Web Site.

28. Regional Director Elect Training

The training this year was held in Canada. Had Africa, Canada and South Pacific attending. Feedback needs to be given to the Area President Elect, Rob Wilby. Comments included discussions on organization, excellent food, instrumental trainers and helpful materials. Drawback was the amount of time it took to get to the training. Concept of “Core Curriculum” for all areas knowing that Regions have different needs and may need to have information expanded for specific areas.

Regional Director Elect Training will be in Philadelphia at the Ramada Airport Inn on November 12, 13, and 14th (Friday, Saturday and Sunday). There will be a shuttle from the airport to the Hotel at no charge. They will start with dinner on the 12th and meetings begin on the 13th. According to the list, there are essentially 4 RDE's that will need to attend.

29. Mid Year Meeting

Dates are tentative at this time but will probably be January 7, 8, and 9, 2005. Plan is to find a location in Las Vegas, Nevada for the meeting. Rob Wilby will need to check on International meeting dates.

30. U.S. Area Council Meeting

AP-E Rob Wilby is not sure of date or location but intends to have it prior to the Canada Convention next summer. He thinks it should be in an area on the way to the joint U.S./Canada Area Convention such as Boston or Manchester, New Hampshire.

**2003-2004 Regional Director Reports
(Items 31-39)**

31. Hawaii Region

EXHIBIT #18

RD Paul Kuromoto (pages 18.1 and 18.2 of workbook)

Focus has been on extension and membership development. Program has been written modeled after the Y of USA program for Family Programs in order to focus on families and younger people, i.e. teenagers.

The 5th Academy was initiated in Hawaii, for the training of officers and used as a recreational tool for prospective members. It is open to everyone in the region. The Dean of the Academy works with trainers to provide positive overview.

32. Mid-America Region EXHIBIT #19
RD Phyllis Mitchell (McKinley Johnson representing her) (page 19 of workbook)

McKinley Johnson reported the training was held in April at the Nazarene College in Kankakee. Goal of the RD is to start four new clubs. The upcoming Regional Convention will be held in St. Louis, Missouri at the Historic Mayfair Hotel on October 14, 15, and 16th. We are expecting approximately 100 people to attend.

33. Mideast Region (no written report)
RD Chuck Pearl (RDE Dick Wohlgamuth representing him)

Regional Convention is scheduled for October 1, 2, and 3 at the Finlay Inn. McKinley Johnson will be the presenter. At Mid Winter meeting, they worked with one specific problem club.

34. North Atlantic Region EXHIBIT #20
RD Joel Single (pages 20.1, 20.2 & 20.3 of workbook)

There were 22 YMCA's contacted in the Region. Most of the new execs are under 31 years old and a lot of them were women. Meetings were held in May and another to be held in August with 12 YMCA's. With this effort, we hope to have some new clubs by the end of the year.

35. North Central Region EXHIBIT #21
RD Larry Boll (pages 21.1, 21.2 & 21.3 of workbook)

There are 419 members with 24 clubs. The Region continues to have problems with collecting dues and wants to be able to get all the dues in on-time. Hope to have a new club, East St. Paul YMCA by the end of the year. The Annual Report printed as a way to advertise. October 8, 9, and 10 will be the Regional Convention with Donna and Bill Ward presenting. They want to stress the training and strategic planning.

It was stated by Bill Ward that the reason Arlo was not elected this year was that 60 of the 154 clubs in the U.S. Area voted in the last election for IP, and 17 of the 60 ballots were invalid. It is extremely important to get dues paid "on time". In the North Central Region, 3 of the 10 ballots from that region were not counted, North Atlantic had 6 of their 7 votes declared invalid. Mideast Region did not have any invalid votes but only 1 of their 14 clubs submitted a ballot.

36. Pacific Central Region EXHIBIT #22
RD Rod Kellenberger (pages 22.1 & 22.2 of workbook)

There are currently fourteen clubs with 188 members in our region. Training that was held in October was successful last year and plan to do it again this year for October 8, 9, and 10th. McKinley Johnson will be attending. He plans to do some visiting with various clubs and work on information for the new Presidents in order that the individual has what is needed for the job.

He is impressed with Website and will make sure it is listed in booklet. Most of the goals have been met this year. The Regional Bulletin Editor received the award this year as did three of the clubs. August 28th is the Pacific Central meeting in Fresno. He will need to replace the ASLF person.

37. Pacific Northwest Region EXHIBIT # 23
RD Robert Sims (page 23 of workbook)

Region is facing challenges. (1) Problem with dues and rosters not being returned on time and we have had 4 Regional Treasurers in 4 years after having one for 28 years; (2) Lost Bellevue Eastside Club and (3) Honor Bulletin has been good. Met most of the money goals for the year and goal is to charter 3 new clubs especially in Idaho. Current Regional Treasurer is resigning and need to develop training for Treasurer. Have a new member in the East Madison club who will work on the website. Goal is better communication with District Governors and Clubs.

A comment was made about Fordie Ross, East Madison club president, who is actually 90 years old and extremely energetic in the Region.

38. Pacific Southwest Region EXHIBIT #24
RD Ron Penn (page 24.1 & 24.2 of workbook)

Membership went down a little. Training was held in May. Had International President attend an International Dinner. Regional Convention on September 24, & 25th in Santa Monica. Two clubs celebrated 50 and 60 years. Goals are to increase Member and Youth Involvement. They have a Youth Rep who has been involved as a child. Hope to have a Youth Camp next year with the help of the Youth Rep.

39. South Atlantic Region EXHIBIT #25
RD Mike Ayers (page 25 of workbook)

There is a future for Georgia and Florida but we need to get out there and do it. Need to get people ready for upcoming positions like RDE and beyond. Lots of energy but can't be too strong. Have good people but need to replace some of them with youth

Older members tend to want the young people to do the work but they do not want to bend to give control to them.

**Area Service Director Reports
(Items 40 to 63)**

40. ASD Awards (no written report)

Will be handed out to the RD tonight after dinner as per Fred Leonard.

41. ASLF Report EXHIBIT #26
Dave Craytor reporting (pages 26.1, 26.2 & 26.3 of workbook)

The amount of money donated to the funds should come out to be \$10.00 per member.

ASLF Audit Report EXHIBIT #27
Dave Craytor reporting (additions to workbook, 3 pages)
Note the new account in Credit Union Savings and the GMAC demand note for 2000, 2001, and 2002. One page shows ASLF contributions by Regions and Operating Budget.

ASLF Scholarship Loan Fund Policy Statement EXHIBIT #28
Dave Craytor reporting (additions to workbook, 3 pages)
Document was drafted and in use since 1999.

Alexander Scholarship Fund Policy (Revision Proposal #2) EXHIBIT #29
(additions to workbook, 4 pages & Appendix A, 7 pages).
There are essentially two sections, one for Aurora University and the other one for people nominated by Y's Men Club. Aurora University is outside of Chicago, west of Naperville. Funds would be given directly to the College. Money (\$6,000) will be given as a turning point and they will decide the number of scholarships. There will be a vote on the new policy on Sunday under unfinished business.

Under Appendix A, this is a working document. They will meet with Aurora in October to work out the relationships of this document. New program will be effective after the meeting with earliest possible date being June, 2005.

Envelopes for Dollars for Scholars will be sent out to the Regional Directors.

Discussion on the Putnam Funds. Originally established while there was a Y's Men who worked for Putnam. He is no longer with Putnam and we are trying to work out a way to withdraw the funds.

42. Membership Report EXHIBIT #30
ASD Dave Craytor (pages 40.1 & 40.2 of workbook)
Membership is still going down. The individual clubs are still the ones that need to do the work. Marcus and Ruth Hodge submitted enough names to get individual Booster awards. Only had three individual Booster awards. Those awards will be coming from International.

There are 2,346 members in the U.S. Area with 150 clubs as of April 1st.

43. Brother Club Report EXHIBIT #31
Donna Ward, reporting

Discussion on finding a brother club and how to get information on them.

44. Brotherhood Fund Report EXHIBIT #32

ASD J.R. Holdeman (pages 28.1 & 28.2 of workbook)

Discussion on grants available for the U.S. Area. There are three of them. It is a shame but some of the funds are not used. Make sure the form is filled out. The usage of funds will not be official until after the International Council Meeting in August.

Tentative BF Delegate Plan EXHIBIT #33
(pages 50.1, 50.2, 50.3 & 50.4 of workbook)

Al Jacques – Discretionary Fund Policy EXHIBIT #34
(pages 29.1, 29.2, 29.3, 29.4, & 29.5 of workbook)

Voucher confusion explained by looking at the Discretionary funds form. It is designed to shorten the loop to request funds. Area President is a member of the committee. The Area President Elect is the chair.

Request for Discretionary Funds Form (old & new) EXHIBIT #35
(pages 30.1 & 30.2 of workbook)

Motion #4: A motion was made by McKinley Johnson and seconded by Robert Sims to accept and implement the proposed discretionary fund policy change form as presented by past Area President, Al Jacques and his Committee. It passed unanimously.

Motion #5: A motion was made by Robert Sims and seconded by Ron Penn that all Y's Men International Forms for U.S. Area shall have latest revision date at bottom of form. **Approval was given by consensus.**

Bob Daniels recommended that the Corporate Secretary keep a copy of the up to date form. Send a copy of the forms from each Service Area to Bob for the website and Debbie.

45. Travel Coordinator (no written report)

Concerns were discussed regarding problems with some BF Delegates after they arrive. There are six partial travel Funds available for the 2005 Area Convention. AP Donna is not sure how they will be divided.

46. U.S. Area Honor Bulletin – ASD Report EXHIBIT #36
(pages 31.1, 31.2 & 30.3 of workbook)

ASD Julie Nowell
Please be sure to send copies of the bulletin to Julie and can e-mail it to BobDaniels to have it on the website.

47. Christian Emphasis EXHIBIT #37
(page 34 of workbook)

ASD Russ Suydam
Will discuss more in the morning. Consider publishing names in the bulletin.

48. Community/YMCA Services EXHIBIT #38
(page 35 of workbook)

ASD Wayne Smith

There was an article in the Y's Alliance regarding the feature run by Sports Illustrated honoring YMCA's.

49. Endowment Fund EXHIBIT #39
(pages 36.1, 36.2, 36.3, 36.4, & 36.5 of workbook)
ASD Harold Spilde (read by Donna Ward)
Discussion on placement of Golden Book on WebSite.
50. Extension Report EXHIBIT #40
(pages 37.1, 37.2, & 37.3 of workbook)
ASD Charles Johnson
There are several challenges ahead.
- A. RSD for Extension Services will be offered in two locations
 - 1. St. Paul/ Minneapolis Area with Howard Berg on Sept. 11th
 - 2. August 20th at Gardena YMCA (California) and to cut costs, home stays will be offered for people attending
 - B. Produce a survey through the Regional Service Directors and have them send it out. Please review letter and survey. If want to make changes, let him know. The e-mail address is on the letter. This could be a supplement to Y Director's training. EXHIBIT #41
(handed out during meeting)

Please be sure to follow up with your Regional Service Directors regarding the training and the surveys. Might want to add a self addressed envelope in it. Regions should pay for the cost.

Discussion over possibility of sending it out with the Y's Alliance but it was decided that sending it alone would make it more personal. There was a reminder that our goal is to have at least four new clubs this year. Although the majority did agree with the goal, it was not a decided that the Regional Directors should pick up the cost for this survey.

51. Historian EXHIBIT # 50
(page 38 of workbook)
ASD not present
Claude Bewell said there were 45 pages of milestone club information there to make an impression and want to do something with it such as put it on the Web.
52. Kids to Camp (no written report)
53. Leadership Training EXHIBIT #51
(page 39 of workbook)
APE Rob Wilby
Working to get information to the grass roots. Challenge is to get people "into the pipeline". Need to broaden the target base from RDE. Presentation of training will be given to Bobby Stivers in November. The PowerPoint programs can be put on CD's or e-mailed. It would be nice to have new member orientation by PowerPoint and have a mentor there.
54. Philatelist EXHIBIT #52

(page 41 of workbook)

Marv Staal is not present. J.R. Holdeman reported that the numbers are down since he didn't get them in on time. There will be more on the report next year.

55. Public Relations

EXHIBIT #53
(page 42.1 & 42.2 of workbook)

ASD Ardith Montelius

According to Fred Leonard's previous list, 170 letters were sent out to the clubs. Only got about 30 responses. Awards will be given out tonight.

Comment by Donna Ward regarding an article that is in the Y World about a Malta Y Service Club. If we are having some recognition problems then the clubs may want to consider changing their club name.

56. STEP/YEEP

EXHIBIT #54
(page 43 of workbook)

ASD unable to attend

57. Time of Fast

EXHIBIT #55
(page 44 of workbook)

ASD Karen LaMothe

Goal next year has been set for \$40,000. The Regional Service Directors should send a copy of the job description to the TOF Directors from each club. Consider possible presentations for the club. Will work on past problems with the Chief Financial Officer.

Discussion on the Global Signature Project since it will be on the agenda in the International Council Meeting. Over the years, Y's Men have tried to come up with a project, which would make Y's Men more visible in the World. In 1989, the Council came up with a proposal to make us more well know. In 1990 and 1991, still working on it. Proposals have varied from year to year. For example, in 1999, the proposal was to "Say No to Violence". Many people in U.S. Area have felt that the TOF has been our project.

Discussions included water project, HIV/AIDS project, Hunger, Old Age, etc. Question was that project should be something we can do in U.S. as well in the World. Mention was made of Heifer project that has had a variety of outcomes from year to year. We would hate to see us loose something great that we already have. In other words, TOF reflects what Y's Men believe.

McKinley Johnson and Kay Lindner reported the research they did on a previous TOF project (1992 and 1993) for the Sioux Indian YMCA. Utilizing the funds given to them, they had provided: (1) Pole Barn enclosure; (2) Refurbished guesthouse; and (3) Installed windows and repaired YMCA. Report will be sent to IHQ.

EXHIBIT #56

58. Web Site

EXHIBIT #57
(pages 45.1, 45.2, & 45.3 of workbook)

ASD Webmaster, Bob Daniels

Still waiting for information from everybody to be posted on the website. Should possibly make the Regional Bulletins advertise the website. Please note the

pages in workbook, 45.2 and 45.3, which are the proposed job descriptions for Regional Service Director and Area Service Director. Comments about these proposed job descriptions should be sent to Donna.

59. Youth Involvement & Activities EXHIBIT #58
(pages 46.1 & 46.2 of workbook)
Handed out revisions to Youth Involvement & Activities. EXHIBIT #59
60. Youth Mentor (no written report)
61. Youth Representative (no written report)
62. Y's Menette EXHIBIT #60
(page 48 of workbook)
ASD Jan Suydam
Thankful to Y's Men to include women completely in the movement. Since 1982, it has been open to all women. There was originally declared 364 Y's Menettes clubs in 26 different countries. Think the title may not be attractive to some women. On the International Level, not sure there is a vote but we do have an official place at the table. To be a part may mean they need to be dues paying Y's Men so can vote. The Mission Statement that was published in Y's Alliance was adopted in October, 2002. Jan knows of 4 clubs in Pacific Central and 2 clubs in North Central. Y's Menettes information will be placed on the web page too.
63. Assistant Editor EXHIBIT #61
(page 49.1 & 49.2 of workbook)
Wayne Smith
Explanation of rotation for specific roles for the Past Area Presidents, which include the 3rd year PAP, is Assistant Editor for Area USA, 2nd year PAP is Chairperson of the Nominating Committee, and the 1st year PAP is Chairperson of the Liaison Committee.
- End of Area Service Director Reports**
64. By Laws (no written report)
Wayne Smith. There is a need to review the actual By-Laws of Y's Men since it has not been changed for many years. Will need to review it at the mid-year meeting.
65. Agenda Committee (no written report)
66. Budget Committee comments
Budget is the financial plan for the greater plan of goals and objectives. Surplus funds from IHQ are received and we don't give them back. Funds may not be completely used because clubs don't qualify or are simply not applying for it. Fear is that IHQ may decide not to give us money. Will need Budget approval by tomorrow. Comments regarding the fact that general interest will not support a fee increase. There isn't money set aside for printing of forms. Any extra money at this point will be put aside for Donna in her requested areas. The

budget will be printed for everyone to see prior to the final vote tomorrow. Should possibly look at overall budget process in order to make recommendations for next year.

McKinley Johnson talked about money set aside for his newsletter and how well the newsletter to all club members went over. Donna is not currently planning to send out a newsletter to every club member.

67. Brotherhood Fund Discretionary Grant Program EXHIBIT #62
(page 52 of workbook)
PAP Al Jacques
This was specifically Motion #6 of the US Area Council Meeting in 2003. It was reviewed by the committee (Dave Craytor, Al Jacques, Bill Ward, and Rob Wilby). So that members would be able to travel to other regions within the U.S. Area. It has generally been used within a region and not to other regions. It should be used to defray travel cost for furthering the system of Y's dom. The U.S. Area money will be funding the U.S. Area activity.
- Motion #7:** McKinley Johnson moved and was seconded by Paul Kuromoto that we, the U.S. Area, adopt the proposed U.S. Area BF Discretionary Fund Travel Grant Program guideline rules as presented on page 52 of U.S. Area Workbook so that they be the policy and procedures. The vote was unanimous.
68. U.S. Area Purchased Equipment EXHIBIT #63
(page 53 of workbook)
CFO Dave Coleman
The record for the equipment has been started. Will include information on the new computer and projector system.
69. Bonding and Director Insurance (no written report)
70. Advertising Policy in Bulletin (no written report)
CFO Dave Coleman
In talking with the U.S. Postal Service, there are specific regulations regarding what can or cannot be published in the bulletin. Insurance agencies and travel agencies will cause us to forfeit our Non-Profit Status. Recommend that we get ads only if follow the guidelines. We will need a salesman. Claude Bewell and Dave Coleman will write a short list of guidelines.
71. U.S. Area Regional Convention Schedule EXHIBIT #64
(page 54 of workbook)
Donna Ward
Need update on specific dates. Hawaii will be May 13 to 15th, Pacific Central will be October 8 to 10th in Fresno, North Central will be October 8 to 10th in Shoreview, Pacific Northwest will be June 24 to 26 (tentative) in Yakima.
- Calendar EXHIBIT #65
(page 55 of workbook)
This has the dates for your own information

72. Funding of 2005 Area Convention in Canada

In the midyear meeting, we agreed to loan Canada some \$2,000 for seed money for the upcoming convention. It was a loan, which was expected to be repaid. They have stated they cannot repay it and want to know if we would consider this as a donation. If there is a loss and we have not given them any money, we will have to help pay for it. Ten minute discussion included thinking of it as a "caveat" whereas it would be a gift if they loose money but otherwise would like to have it back. Maybe we should wait until after the fact. We have been informed that if this is a loan, Canada does not want it. Payment should only be made only after balanced budget is presented.

73. International Convention 2006 will be August 3 to 6 in Pusan, Korea.

74. Search Committee
Kay Lindner, PAP

Will need to search for CFO and APE this year.

75. Club Roster Secretary Report EXHIBIT #66
(pages 56.1 & 56.2 of workbook)

Club Roster Secretary not present. Please note new home address. She is currently working on a written job description.

76. PAP Club Report EXHIBIT #67
(page 47 of workbook)

Dues are \$25 per year. Instead of calling positions as President and President Elect, they are called Chairman and Chairman Elect.

77. Ad Hoc Committees
Al Jacques, reporting

Need to make accommodations for BF Discretionary Funds Grants. Committee recommends that travel be defined as transportation only.

78. Mileage Committee
Dick Werts, Chairman

In reviewing the current costs and what other agencies pay, the committee of Bob Daniels, Julie Nowell, Russ Suydam and Dick Werts propose the payment to be increased to thirty cents per mile.

Motion #8: A motion was made by Dick Wohlgamuth and seconded by Joel Single to increase mileage to thirty cents per mile for driver only on July 12, 2004. Motion passed with 141 yes votes and 9 abstentions.

2004 U.S. Area Council Meeting

July 11, 2004
(Minutes taken by Grace Smith in the absence of Debbie Redmond)

Cardiff by the Sea,

1. Sunday morning devotional and worship time was organized and conducted by ASD for Christian Emphasis, Russ Suydam. Felicia Kellenberger led the group singing “ This Is My Father’s World” to open the worship time and the song “Amazing Grace” to close the worship time.

Russ reminded everyone that we, in Y’sdom, have a unique Signature Statement as a community service club. We are a Christian based service club, but this emphasis is lacking in many clubs. We need to strengthen our Christian emphasis in Y’sdom by bringing God back into the organization.

Apostle’s Creed was read and Russ challenged everyone to spend five minutes every day for the next 40 days reading from the Gospel of John.

2. Area President Donna Ward told the Council that it was necessary for Corporate Secretary, Debbie Redmond, to return home early. She said that Immediate Past Corporate Secretary, Grace Smith, has agreed to be Secretary Pro Tem for the Sunday morning Council Meeting.
3. Second Reading – 2004-2005 Area Budget.

RD Paul Kuromoto reported on the budget committee work. He reviewed the budget process and a number of other items that were necessary. The budget process is now much cleaner. Some process work still needs to be done, to be more clear. The 2004 Area Council budget committee, made up of RDs who will also be on the 2005 Area Council, will continue during the 2004-05 year to work on the budget process by e-mail.

There are still some issues that need some clarification such as goal setting, etc., that may affect the budget. What about funds being received from International? Will they be about the same as the past year, i.e., Leadership Training?

The cost of the Y’s Alliance will remain the same as 2003-04. There was Council discussion about how to make the Y’s Alliance more self-supporting by using advertising. This would be similar to other community service club organizations such as Lions, Rotary and Kiwanis.

There will be no special expenses this year to send leaders to the International Convention. This type of expense will need to be considered in next year’s budget for the joint Area Convention being hosted by Canada.

The use of e-mail communication, whenever possible, has made a definite savings in postage. It was decided that the cost of travel mileage should be increase to .30 cents per mile, effective July 12, 2004.

Paul reminded everyone that chartering of new clubs and recruitment of more members will help solve some of the tight budget building process problems.

Next year’s budget will be very difficult to balance. One of the major costs will be the 2005 Area Council Meeting. It will be held in a northeastern state site or at the site of the Area Convention in Canada. No decision has been made.

The Budget Committee did not have time to prepare a 2005-2006 Provisional Budget.

4. Clara and Harvey Grundman were complimented for the great work they did in organizing site accommodations, transportation needs, and the Friday night reception and barbeque at the YMCA camp.
5. CFO David Coleman reminded everyone of the weekend costs. If you had a spouse or guests, he stated that the motel room shared cost for a spouse or guest is \$47.87 per night and meals were \$10.00 each. If anyone has payments to make, they are to be given to David and the U.S. Area will pay the motel for all of the costs.
6. AP Donna asked everyone to remove the following pages from the Council notebooks since they have been replaced by more updated sheets:
 - Page 29 - remove sheets labeled 2/5 and 3/5.
 - Page 30 - remove sheet labeled 1/2
7. The Agenda Committee, chaired by RD Ron Penn, reported that no special items have been requested to be added to the approved agenda.
8. Important Dates – International Provisional Calendar

AP Donna reviewed important dates on the 2004-2005 International Provisional Calendar. All dates listed are very important and several dates were highlighted for immediate importance for RDs attention and information.

August 15	Deadline for submitting material to Y's Men's World.
September 10	Deadline for RDs to recommend names for International President-Elect nominations.
October 6	Deadline for clubs to submit names for the Area President-Elect.
October 15	Deadline for the International Office to receive the October 1 Report from the Regional Directors.
October 25	Voting ballots are sent to the Corporate Secretary for distribution to all club presidents. Clubs will, probably, receive the ballots, and other accompanying information, by the end of the first week of November. RDs are reminded to use their DGs to work with clubs to take care of this responsibility.
October 27	Any RD who did not submit their October 1 report to the International Office is delinquent and will be receiving a delinquent reminder.
November 15	The first semester International dues payment deadline is important to meet. This money is sent, by the Regional Treasurer, to the International account at the Oakbrook Bank.
November 26	If your Region is delinquent in the payment of the International dues, the RD will be sent a delinquent reminder.
January 17	The deadline for the International Office to receive ballots from Clubs.
April 15	The deadline for the International Office to receive the April 1 Report from the Regional Directors.
May 1	Elmer Crowe nominations are to be received by the AP from the RDs.

Additional dates and reminders were discussed:

Fall months	AP-E Rob Wilby said we should encourage clubs to look at Awards' criteria so the members are more aware of what needs to be done and what records need to be kept for awards use. Encourage clubs to learn more about the awards, especially, if there is a history behind them.
October 31	Deadline for clubs to submit names of candidates, for the office of Chief Financial Officer, must be to the Area President, for the term of office that is from 2005-2007.

January 1	Ballots for the election of CFO will be sent to all club Presidents at the end of December or at the beginning of the first week of January.
January	Remind clubs to begin the process of selecting their 2005-2006 club officers.
February 28	All completed ballots for the election of the CFO must be received by the Area President by this date.
June	RDs are to submit applications for the Henry Grimes Award.

9. Communications

AP Donna discussed the importance of communication, using the information on page 59 in the Council notebook. Timely communication with the International Office is very important. She stressed the importance of reading everything you receive.

Look at the deadlines. Use your District Governors to work with clubs to help get their reports submitted, important voting completed and dues paid.

CFO David Coleman reported that he has a communication problem with regions that he wants help in resolving. He received money from the Club Treasurer for Area dues for a certain number of members. He receives no list of clubs who paid and the number of members of each club who have paid. As a result, he does not know if there is a club delinquent in payments. He is supposed to provide that information for Council voting. Each Regional Director has the same number of votes, as there are clubs who have paid their dues. He does not know who has paid their dues. David said that he knows there are some delinquent clubs, but does not know who they are.

Pacific Northwest Region had been delinquent as a Region for their first semester dues because of some leadership communication problems at that time. Clubs had paid their dues to the Regional Treasurer. North Central Region is having some problems with some delinquent clubs. RD Larry Boll will talk to the Immediate Past Regional Director, Pandy Eliou and the Regional Treasurer, Hugh Kurtzman.

10. Alexander Scholarship Fund Policy

Exhibit #68

Motion #9: A motion was made by Paul Kuromoto and seconded by Dick Wohlgamuth to accept the new Alexander Scholarship Policy as presented by past ASD Dave Craytor. The motion was passed with 142 “yes” votes and “8” no votes.

11. U.S.Area By-laws update

Exhibit #69

Chairperson Mike Ayers, Larry Boll and McKinley Johnson, the appointed By-laws Committee for the Council Meeting, studied the document presented by Past Area President, Wayne Smith, detailing the many needed changes. The committee presented three motions. The first was to accept all of the recommended changes, except two that needed to be voted on separately.

Motion #10: A motion was made by McKinley Johnson and seconded by Mike Ayers that the 2004 Council approved the needed update to the U.S Area By-laws as presented with the exception of paragraph 8 of Article XI, Section 1 and paragraph 5 of Article VIII, Section 14. These two paragraphs are to be voted upon separately. The motion was passed with 142 “yes” votes and 8 “no” votes.

Motion #11: A motion was made by McKinley Johnson and seconded by Mike Ayers that the 2004 Council approve the suggested update to paragraph 5 of Article VIII, Section 14 that the AP, or

designee, shall cast the deciding vote on any issue where there is a tie vote. The motion was passed with 143 “yes” votes and 7 who abstained.

Motion #12: A motion was made by McKinley Johnson and seconded by Larry Boll that the 2004 Council approve the suggested update to paragraph 8 of Article XI, Section 1 that no elected U.S. Area Officer shall serve concurrently as elected Regional Directors on the Area Council. The motion was passed with 142 “yes” votes, 4 “no” votes and 4 abstained.

12. Eliminate Office Equipment Dollars from the Balance Sheet.

Motion #13: A motion was made by Rod Kellenberger and seconded by Larry Boll that the office equipment dollars from items 1590 and 1600, on the balance sheet, be eliminated. They have been depreciated and we no longer have them. The motion was passed with a unanimous yes vote.

13. AP Donna continued to review important items in the Council workbook.

- a. Page 61 – Declaration Form to be completed by anyone willing to be nominated for International Office. That includes the office of Area President-Elect.
- b. Page 62 – Boundaries of the Regions in Area USA.
- c. Page 63 – Script for the Inaugural Charge for Officers
- d. Page 64 – Script for the member Induction Charge
- e. Page 65 – Script for the Principles of Partnership document
- f. Page 66 - Abbreviations used in Y’sdom

14. U.S. Area 2004-2005 Goals/Targets

The 2004-05 Area Goals were reviewed. AP Donna has listed targets that she had considered reasonable for Area USA. She was seeking additional input from the Council members. Donna will need to provide this information at the International Council Meeting.

Alexander Scholarship Fund	\$12,000
Brotherhood Fund	\$30,000
Extension	4 new clubs
Endowment Fund	\$11,000
Leadership Development	November 2004
Membership Conservation	50
STEP	1 in/1 out
Time Of Fast	\$40,000
YEEP	0 in/1 out
Area Bulletins	4

15. Ad Hoc Committee Report – Consolidation of Regions. Exhibit #70 (use map P. 62)

The Committee members of Larry Boll as chairperson, Joel Single, Dave Craytor and Wayne Smith studied the feasibility of consolidating Regions. The Committee determined that there is no need for consolidation at this time. They did discuss some options and considerations to study if it becomes necessary in the future. A process for change would need to be discussed at the mid-year meeting.

16. District Governor Training

Chairperson Rob Wilby, McKinley Johnson, Jim Mueller, Karen LaMothe and Bill Ward met to discuss possible way to develop plans for the training of District Governors at the Area level.

They reported that the first step is to survey Regions to determine a needs assessment. The second step is developing a plan for DG training, if such is wanted and needed. The objective is to determine what the situation is with Regional training of DGs and what their needs are.

RDs were requested to please respond when contacted concerning DG training input. RDs were reminded by AP-E Rob Wilby that well trained DGs makes the RD's job easier. He also mentioned that a good target person for DG training is the District Governor-Elect.

17. Youth Representative – Convention Travel Expenses

Motion #14: A motion was made by Dick Wohlgamuth and seconded by Paul Kuromoto that the U.S. Area subsidizes the cost of the U.S. Area Youth Representative to attend the U.S. Area Convention/Convocation and the International Convention/Convocation, not to exceed \$500.00 annually.

Note: The Area Conventions are held on odd numbered years and the International Convention is held on even numbered years.

The motion passed with a 142 “yes” votes and “ 8” no votes.

18. Sioux Indian YMCA

The Sioux Indian YMCA, a former Time Of Fast project, is struggling financially. They need financial help. The North Central Region and the Mid-America Region have both been helping the Sioux Indian YMCA. For more information, contact the Regional Directors of those Regions.

19. 2004-2005 Area Budget.

Exhibit #71

The Budget Committee members, Paul Kuromoto chairperson, Robert Sims, Rod Kellenberger, and David Coleman, reported that the committee has no changes to present. The budget presented as part of the second reading is the final budget to be presented for Council approval.

Motion #15: A motion was made by Paul Kuromoto and seconded by Robert Sims that the 2004 Council approve the 2004-2005 U.S. Area Budget. As proposed by the Budget Committee. The motion was passed with a unanimous “yes” vote.

20. Club Roster Secretary

The Club Roster Secretary is still receiving information from clubs that is inaccurate. RD Robert Sims suggested that if the RDs and RDEs had copies, it would help them to monitor the process. It would help them to be more knowledgeable of the process.

Club rosters will be sent to the club presidents, by the Regional person receiving them from the Area's Club Roster Secretary, Phyllis Sakane-Popovich. Bob Daniels reminded Council members that address changes can be done through the Area website. It is set up so the information goes directly to Phyllis.

21. Approval Process of the 2004 Council Minutes

AP Donna Ward reviewed, with the Council members, the process for approving the Council minutes. It will be done by e-mail, as was approved and done by the 2003 Council.

- a. When the Corporate Secretary has completed the first draft of the minutes, she will send them by e-mail attachment to the AP and AP-E or she will give them to Bob Daniels to put on the Area website to be reviewed. Other executive officers may be included if the AP desires.
- b. After the necessary corrections are made, AP Donna will notify the RDs that the Corporate Secretary has the minutes ready for their review on the web site.
- c. AP Donna will give the RDs a time frame in which to review and report any other corrections that need to be made.
- d. After that process has been completed, the AP will ask for a motion to approve and for a second to the motion. After receiving a motion and a second by e-mail, she will ask for a vote by e-mail.
- e. After the voting has been completed, the AP will respond with an e-mail message to RDs and Executive Officers stating the results of the voting.
- f. The request for a motion, the name of the persons making the motion and the second to the motion, the request for a vote and the voting results are then attached after the last page of the official minutes.

22. Doug Jones, president of the North Coast YMCA Service Club requested an opportunity to speak on behalf of the host clubs. He thanked everyone for coming to San Diego. His club enjoyed hosting the 2004 Area Council.

23. AP Donna Ward requested a list, from each Council Member, of the deceased members from their Region during this past year.

Hawaii	
Pacific Northwest	Hiro Nishimoto, Sterling Dover, Jack Sheehy
Pacific Central	Domingo Rodriquez, Lee A. Dirlam, Johnny Gutierrez
Pacific Southwest	George Benck, Dave Burgess, Bennie Elint, John Hudulink, Henry Mescher, Claxton Myron, Ray Oliver, Bill Pampey, Cliff Peale, Ed Sherman, Jan Snyder, Harold Whiteman, Jay Williams, Ivan Klatt
Mid-America	Mary Reynolds, Lewis Gardner, EvaAnn "Kay" Grabia
North Central	Donna Berg, Bernard "Ben" Bangen,
Mideast	Charlie Warner, Oscar Griffin, Jack Sizemore, Jack Armour
South Atlantic	
North Atlantic	Ernie Powell, Evelyn Hope Morris, Evelyn Thomas, Warren Sinclair, Howard E. Metcalf, Max J. Biringer, Stanford Bond, Dave Workman

24. Adjournment

With no other business to conduct, AP Donna Ward declared the 2004 U.S. Area Council meeting adjourned.

BOARD OF DIRECTORS MEETING

A. U.S. Area President Donna Ward opened the 2004 Board of Directors Meeting immediately after the U.S. Area Council Meeting had adjourned on Sunday, July 11, 2004. She asked for a motion to approve the 2004 U.S. Area Council actions. She reminded everyone that during a Board of Directors meeting, each Board member has one vote.

Motion #1: A motion was made by Dick Wohlgamuth that the Board of Directors accept the actions of the 2004 U.S. Area Council, held on July 10-11, 2004, in Cardiff by the Sea, California. It was seconded by Paul Kuromoto.

The motion was passed unanimously by a voice vote.

B. With no other business to conduct, AP Donna Ward declared the 2004 U.S. Area Board of Directors meeting adjourned at 11:30 a.m. on July 11, 2004.

Respectfully submitted,

Debbie Redmond, U.S. Area Corporate Secretary

Date

Grace Smith, Secretary Pro -Tem, Sunday July 11, 2004

Date

2004 U.S. Area Council Minutes approved by,

Donna Ward, U.S. Area President

Date